



# EDC Meeting 13May 2024 Minutes

Caddo Mills Economic Development Board  
Monday, May 13, 2024 at 4:00 PM CDT  
@ (City Hall) 2313 Main Street Caddo Mills, Texas 75135

## Attendance

### Present:

Members: Ray Dunlap, Laura Gallagher, Cody Hawkins, Lori Howell, Rosalyn Kelly, Kevin Mosher, Derrek Ruff

Guests: Shelia Brown, Anne Davies, Matt McMahan

I. CALL THE MEETING TO ORDER/ANNOUNCE THAT A QUORUM IS PRESENT.

II. INVOCATION

Derrek gave invocation

III. ACTION/DISCUSSION: Open Forum

\*Citizens who wish to address the board must limit their remarks to no more than two minutes each. Unless an item is posted on the Agenda, the Texas Open Meetings Act prohibits the board from responding to any comments other than to refer the matter to a future agenda, to an existing policy or to a staff person with factual information. Claims against the Caddo Mills EDC, board members or employees are not appropriate for citizens' comments.

\*If necessary, the Caddo Mills Economic Development Corporation may Government Code regarding any item on this agenda  
-Sheila Brown brought forth potential mini grant for nail salon.

IV. ACTION/DISCUSSION: Approve Minutes of Previous Meeting.

 [13May Previous Meeting Minutes](#)

V. ACTION/DISCUSSION: Approve Treasurer's Report.

Previous treasurer has resigned and the report is not available this month.

VI. ACTION/DISCUSSION: Accept Resignation of Treasurer Beth Dattomo

Ray confirmed vote not needed.

 [13May Resignation of Beth D.](#)

VII. ACTION/DISCUSSION: Election of Officers

Laura has been nominated for secretary to replace Derrek Ruff. Derrek motioned and Cody second. Derrek Ruff has been nominated for Vice President. Cody motioned and Laura second. Treasurer position will remain unseated. Ray will do this role interim. Voted for all in favor. Lorie motioned and Derrek Ruff second.

Kevin will remain President.

Kevin has motioned we should hold elections each May.

 [13May New Officer Election](#)

VIII. ACTION/DISCUSSION: Remove/Add Approval for signatories on checking account.

Removal of Joel Richardson and Beth Dattomo and add Derrek Ruff & Ray Dunlap  
Need to check to ensure Joel and Beth turn in the debit cards.  
Ray suggested to get a credit card instead and will look into the matter.

 [13May Bank Account Signatories](#)

IX. DISCUSSION: Red White and Boom 2024 Budget / Update from MLJ Events

Ray will get with the city on splitting cost for sound. Sound quote is \$4k.  
Red White & Boom Timeline  
June28th 6:00PM-9:00PM

X. ACTION/DISCUSSION: Strategic Plan Approval

Motion to table from Kevin and second from Cody.

 [Strate Plan Document.docx](#)

 [13May Strategic Plan](#)

XI. ACTION/DISCUSSION: Grant request approval for Pam Bowen

Main Street building downtown.

 [Image\\_20240411\\_0001.pdf](#)

 [Image\\_20240411\\_0002.pdf](#)

 [13May Pam Bowen Approval](#)

XII. ACTION/DISCUSSION: Rezoning of EDC property 2404 Second St

Rezone to commercial.

 [13May Rezone EDC Property 2404 Second St](#)

XIII. ACTION/DISCUSSION: Authorization for budget of \$5000 for 2404 Second St property

For repairs and necessary upkeep.

 [13May Budget for EDC Property](#)

XIV. ACTION/DISCUSSION: Approval of Director to attend ICSC and TEDC MID year conference

need to determine budget.  
June 5-7th  
Will look at per diem rate for hotel and meals and will be approved based on those rates.

 [13May Director Budget Conferences](#)

XV. ACTION/DISCUSSION: New Marquee Policy

Ray will draft up a policy and present next meeting.

 [13May Marquee Policy](#)

XVI. ACTION/DISCUSSION: New Agenda Policy

 [Board Agenda Process \(1\).docx](#)

 [13May New Agenda Policy](#)

XVII. ACTION/DISCUSSION: New Incentive Policy

 [Incentive Policy Final 1.docx](#)

 [13May Incentive Policy](#)

XVIII. ACTION/DISCUSSION: New Abatement Policy

 [Caddo Mills Abatement Policy.doc](#)

 [13May Abatement Policy](#)

XIX. EXECUTIVE SESSION: In accordance with the Texas Government Code, Section 551.001, et. Seq., the Economic Development Corporation committee will recess into Executive Session (Closed Meeting) to discuss the following:

Entering executive at 7:20pm

Retail coach update

Property purchase

XX. RECONVENE INTO REGULAR SESSION:

In accordance with Texas Government Code, Section 551.001, et.seq., the Economic Development Corporation committee will reconvene into Regular Session to take any action necessary regarding the following items discussed in Executive Session:

Reconvene back into regular 8:09

XXI. BOARD MEMBER DISCUSSIONS

Discuss progress on projects in the works:

-EDC Website Progress-Website has been published and is live. Will update accordingly.

XXII. FUTURE AGENDA ITEMS

Next meeting will be held 10June.

XXIII. ADJOURN

Adjourned at 8:10pm

XXIV. MEETING MINUTES